

Fellowes

Powershred® 99Ci The World's Toughest Shredders®



Please read these instructions before use.
Do not discard: keep for future reference.

Lire ces instructions avant utilisation.
Ne pas jeter : conserver pour référence ultérieure.

Lea estas instrucciones antes de usarlo.
No las deseche: guárdelas para tenerlas como referencia.

Diese Anleitungen vor Gebrauch genau durchlesen.
Bitte nicht entsorgen: Zur späteren Bezugnahme aufheben.

Prima dell'uso, si raccomanda di leggere questo manuale di istruzioni.
Conservare il manuale per consultarlo secondo le necessità.

Lees deze instructies voor gebruik.
Goop ze niet weg, maar bewaar ze zodat u ze later kunt raadplegen.

Läs dessa anvisningar innan du använder apparaten.
Släng inte bort, behåll för framtida bruk.

Læs venligst denne vejledning før anvendelse.
Bør ikke bortskaffes. Behold for fremtidig henvisning.

Łue nämä ohjeet ennen käyttöä.
Älä hävitä: säilytä myöhempää käyttöä varten.

Vennligst les nøye igjennom denne bruksanvisningen før bruk.
Ikke kast den: Ta vare på den for senere referanse.

Przed użyciem proszę zapoznać się z tą instrukcją.
Nie wyrzucać - zachować jako źródło informacji na przyszłość

Перед началом эксплуатации обязательно прочтите данную инструкцию.
Не выбрасывайте данную инструкцию: сохраните ее для последующего использования.

Παρακαλείσθε να διαβάσετε αυτές τις οδηγίες πριν χρησιμοποιήσετε το προϊόν.
Μην τις απορρίψετε: κρατήστε τις για μελλοντική αναφορά.

Kullanmadan önce lütfen bu talimatları okuyun.
Atmayın: ileride başvurmak üzere saklayın.

Před použitím si přečtěte tyto pokyny.
Nelíkvídujte: uschovejte pro budoucí použití.

Pred použitím si prečítajte tieto pokyny.
Nezahadzujte: odložte pre budúce použitie.

Kérjük, hogy használat előtt olvassa el az utasításokat!
Az utasításokat ne dobja ki; tartsa meg referenciaanyagként való jövőbeni használatra.

Leia estas instruções antes da utilização.
Não as deite fora: conserve-as para consulta futura.

يرجى الاطلاع على الإرشادات قبل الاستعمال.
لا يجب التخلص من هذه الإرشادات. ويرجى حفظها للرجوع إليها في المستقبل.

נא לקרוא הוראות אלה לפני השימוש.
אין להשליך: שמרו לעיונכם בעתיד.



KEY

- | | |
|--|--|
| <p>A. SafeSense® Technology</p> <p>B. Paper entry</p> <p>C. See safety instructions</p> <p>D. CD/Card safety flap</p> <p>E. Pullout bin</p> <p>F. Casters</p> <p>G. Disconnect power switch</p> <p>○ 1. OFF</p> <p>I 2. ON</p> | <p>H. Control Panel and LEDs</p> <p> 1. Overheat (red)</p> <p> 2. Bin open (red)</p> <p> 3. Bin full (red)</p> <p> 4. Remove Paper (red)</p> <p> 5. SafeSense® indicator (yellow)</p> <p> 6. Reverse</p> <p> 7. ON/OFF (blue)</p> <p> 8. Forward</p> |
|--|--|

CAPABILITIES

Will shred: Paper, plastic credit cards, CD/DVDs, staples, small paper clips and junk mail

Will not shred: Adhesive labels, continuous form paper, transparencies, newspaper, cardboard, large paper clips, laminates, file folders, X-rays or plastic other than noted above

Paper shred size:

Cross-Cut 4 x 38mm

Maximum:

Sheets per pass 18*

CDs/Cards per pass 1*

Paper entry width..... 230mm

*A4 (70g), paper at 220-240V/50/60 Hz, 2.5Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Maximum recommended daily usage rates: 1500 sheets per day, 50 credit cards; 10 CDs. 18 sheets per pass.

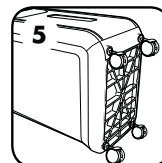
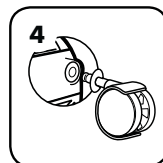
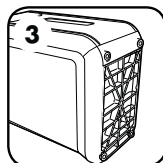
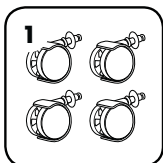
Fellowes SafeSense® shredders are designed to be operated in home and office environments ranging between 50 – 80 degrees Fahrenheit (10 – 26 degrees Celsius) and 40 – 80% relative humidity.

⚠ WARNING: IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!

- Operation, maintenance, and service requirements are covered in the instruction manual. Read the entire instruction manual before operating shredders.
- Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.
- Keep foreign objects – gloves, jewelry, clothing, hair, etc. – away from shredder openings. If object enters top opening, switch to Reverse (<<) to back out object.
- DO NOT use aerosol products, petroleum based or aerosol lubricants on or near shredder. DO NOT USE “CANNED AIR” OR “AIR DUSTERS” ON SHREDDER. Vapors from propellants and petroleum based lubricants may combust causing serious injury.
- Do not use if damaged or defective. Do not disassemble shredder. Do not place near or over heat source or water.
- This shredder has a Disconnect Power Switch (G) that must be in the ON (I) position to operate shredder. In case of emergency, move switch to OFF (○) position. This action will stop shredder immediately.
- Avoid touching exposed cutting blades under shredder head.
- Shredder must be plugged into a properly grounded wall outlet or socket of the voltage and amperage designated on the label. The grounded outlet or socket must be installed near the equipment and easily accessible. Energy converters, transformers, or extension cords should not be used with this product.
- FIRE HAZARD – Do NOT shred greeting cards with sound chips or batteries.
- For indoor use only.
- Unplug shredder before cleaning or servicing.

BASIC SET UP

CASTER INSTALLATION

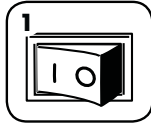


BASIC SHREDDING OPERATION

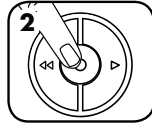


Continuous operation:
Up to 30-minute maximum
NOTE: Shredder runs briefly after each pass to clear entry. Continuous operation beyond 30-minutes will trigger 40-minute cool down period.

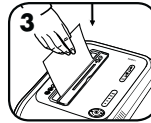
PAPER OR CD/CARD



1 Plug in and put disconnect power switch in ON (I) position



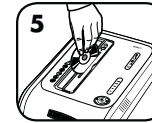
2 Press (ON) ON to activate (blue)



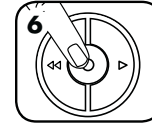
3 Feed paper straight into paper entry and release



4 To shred CDs rotate CD flap into place



5 Hold CD/card at edge, feed into CD/Card flap entry and release



6 When finished shredding set to OFF (O)

ADVANCED PRODUCT FEATURES



100% JAM PROOF

Jam Proof System
Eliminates paper jams and powers through tough jobs.



SAFESENSE® TECHNOLOGY

SafeSense® Technology
Stops shredding immediately when hands touch the paper entry.



SILENT SHRED™

SilentShred™ Technology
SilentShred™ noise quality shreds without noisy disruptions.

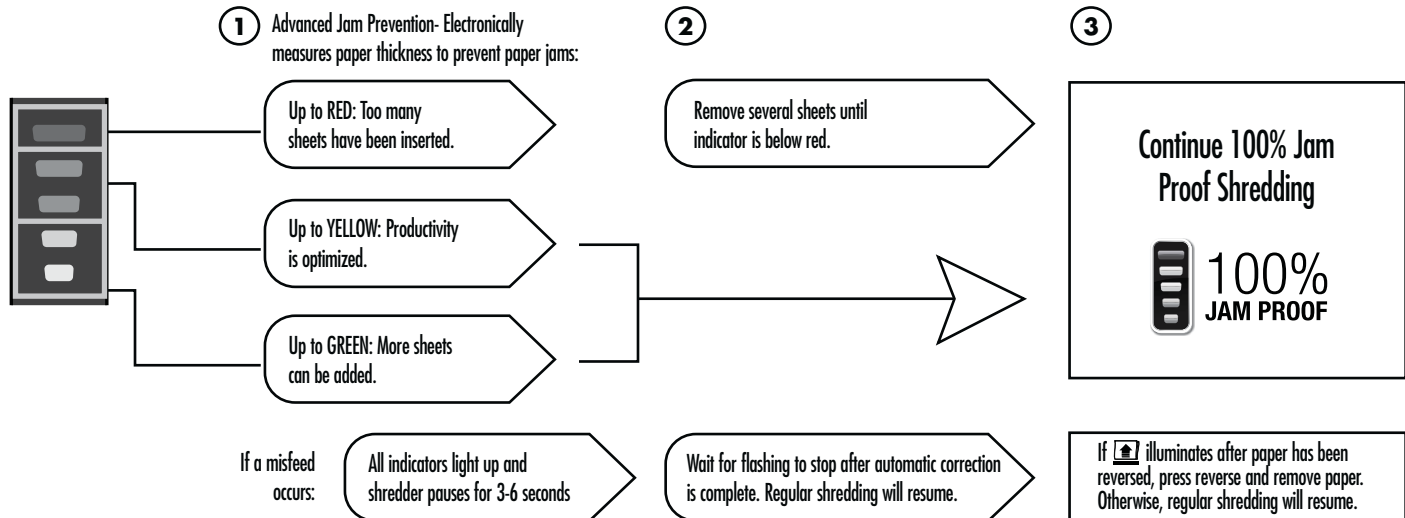


ENERGY SAVINGS SYSTEM™

Energy Savings System
Optimal energy efficiency 100% of the time – in use and out of use.



100% JAM PROOF SYSTEM OPERATION*
JAM PROOF Eliminates paper jams and powers through tough jobs.



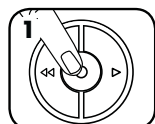
*100% Jam Proof when used in accordance with user manual



SAFESENSE® TECHNOLOGY

SAFESENSE® TECHNOLOGY OPERATION
Stops shredding immediately when hands touch the paper opening.

SET-UP AND TESTING



1 Turn the shredder ON (O) to activate SafeSense®



2 Touch test area and look for the SafeSense® indicator to illuminate



3 SafeSense® is active and working properly



4 If hand is held on SafeSense® area more than 3 seconds shredder will shut off



ENERGY SAVINGS SYSTEM™

ENERGY SAVINGS SYSTEM

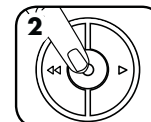
Optimal energy efficiency 100% of the time – in use and out of use.

- Saves energy in four ways: energy-efficient electronics, jam prevention, standby mode and sleep mode.
- Sleep Mode shuts down shredder after 2 minutes of inactivity.

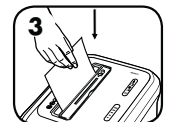
WHEN IN SLEEP MODE



1 In sleep mode



2 To get out of sleep mode touch control panel



3 insert paper

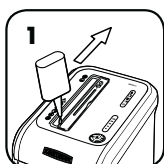
For more information about all of Fellowes Advanced Product Features go to www.fellowes.com

PRODUCT MAINTENANCE

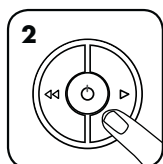
OILING SHREDDER

All cross-cut shredders require oil for peak performance. If not oiled, a machine may experience diminished sheet capacity, intrusive noise when shredding and could ultimately stop running. To avoid these problems, we recommend you oil your shredder each time you empty your waste bin.


FOLLOW OILING PROCEDURE BELOW AND REPEAT TWICE



*Apply oil across entry



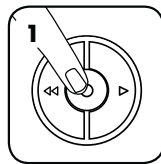
Press and hold forward (▶)
2-3 seconds

CAUTION **Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250* 

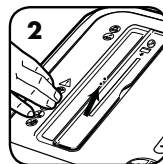
CLEANING AUTO-START INFRARED SENSORS

Paper detection sensors are designed for maintenance free operation. However, on rare occasions, the sensors may become blocked by paper dust causing the motor to run even if there is no paper present. (Note: two paper detection sensors are located in the center of the paper entry).

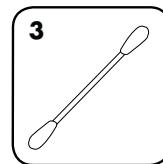
TO CLEAN THE SENSORS



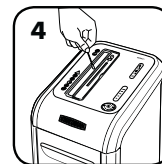
Turn off and unplug
shredder



Locate Auto-start
infrared sensor




Dip cotton swab in
rubbing alcohol




Using cotton swab, wipe
away any contamination
from the paper sensors

TROUBLESHOOTING

 **Overheat Indicator:** When the Overheat Indicator is illuminated, the shredder has exceeded its maximum operating temperature and needs to cool down. This indicator will remain illuminated and the shredder will not operate for the duration of the recovery time. See Basic Shredding Operation for more information about the continuous operation and recovery time for this shredder.

 **Bin Open:** The shredder will not run if the bin is open. When illuminated, close the bin to resume shredding.

 **Bin Full:** When illuminated, the shredder waste bin is full and needs to be emptied. Use Fellowes waste bag 36053.

 **Remove Paper:** When illuminated, press reverse (◀◀) and remove paper. Reduce paper quantity to an acceptable amount and refeed into paper entry.

 **SafeSense® Indicator:** If hands are too close to the paper entry, the SafeSense® indicator will illuminate and the shredder will stop shredding. If SafeSense® is active for 3 seconds, the shredder will automatically turn off and the user must press the power button on the control panel to resume shredding.