



Attaché Products & Services

Absolute flexibility with complete control

Whether yours is a service business or you deal with thousands of complex stock lines, Attaché Products & Services delivers streamlined administration and greater workplace efficiency.

Feature-packed yet entirely flexible, Attaché Products & Services means fewer lost sales and less money tied up in stock.

- Maintain virtually unlimited selling prices (with the Customer Special Pricing option)
- Automate re-order purchasing and automatically convert purchase quantities into selling quantities
- Monitor stock in different locations (with the Multi-Location Stock option)
- Identify products using multiple barcodes, bin locations, and multiple stocktakes
- Group products and maintain alternative, superseded and inactive products
- Update selling prices across ranges of products

Cornerstone of billing, purchasing and stock management

Attaché Products & Services, used in conjunction with Attaché Customers and the Order Entry/Invoicing and Customer Special Pricing options, forms a billing system that includes unlimited pricing flexibility and comprehensive debtor management.

Similarly, Attaché Products & Services with Attaché Suppliers, Purchasing and General Ledger, creates a complete purchasing management system.

Display Order
☒ Product Code
 ☐ Group / Product Code

Start Details Product Code

Product Code

Start Details Group / Product Code

Group

Product Code

Description Mask

DVD.....

Product Code	Description
DVD	DVD Player
DVDD	DVD Player and Digital Setup Box
DVDR	DVD Player & Recorder
DVDRW10	Blank DVDs - 10 pack
DVDRW100	Blank DVDs - 100 pack
DVDRW25	Blank DVDs - 25 pack
DVDRW50	Blank DVDs - 50 pack

Records searched: 1

Records selected: 7

Search by description (or part description) to easily find products. For example, find all product names including a reference to 32.

Service items

With features such as standard descriptions that eliminate re-keying, Attaché Products & Services simplifies administration for service businesses. Service items are used where quantities are not held (for example, types of labour, consulting fees, etc.). Tax collection is then automated and sales analysis is available. Additional descriptions can be recorded using comment lines during transaction entry.

Time-saving global price changes

Save time and effort by applying price changes across ranges — by product/service, location, group or supplier. You can choose to increase or decrease prices by an amount or a percentage based on the current cost, last cost, or any of the six selling prices.

Multiple barcodes

Attaché Products & Services lets you associate a virtually unlimited number of barcodes with each product or service. This is extremely useful when a single item has different barcodes if sourced from different suppliers. You can then scan or enter any of the barcodes whenever the software asks for a product or service code. This feature also lets you maintain Global Trade Identification Numbers (GTINs) in addition to your internal product codes.

Alternative products

Alternatives are a must for businesses that deal with large or complex product lines such as spare parts or components. Suggesting alternatives is a great way to turn an enquiry into a sale and take the pressure off the amount of stock you need to carry.

Line	Prod Code	Description	Ordered	B/Order	Price	Discount	GST	Line Total	Print?
1	CD	CD Player with Remote and Pr	3	3	289.00	43.35	82.37	906.02	☒ Yes ☐ No ☐ No

While completing an order you can instantly view alternatives, complete with stock levels, prices and comments. You can then choose to use an alternative if, for example, stock levels are low or the customer prefers one of the suggested alternatives.

With Attaché Products & Services you can associate a virtually unlimited number of alternatives with each product or service.

Alternative Product information			
DVD - DVD Player			
Alternative Product / Comment	Description	Qty Avail	Price
DVDD	DVD Player and Digital Setup Box		
Similar to Pioneer Model		25	650.00
DVDR	DVD Player & Recorder		
Similar to Sony Model		11	650.00

Superseded and inactive products

Similar to the Alternatives function, you can set up replacements for **superseded** products. When the stock of a superseded product is insufficient to fill an order, the replacement product is used instead. You can also make a product inactive to prevent it from being bought or sold but retain historical data for sales analysis.

Superseded By

CDR

Product Maintenance - Add Mode

Product Code: DVRW200
 Description: Blank DVDs - 200 pack
 Comment: High grade quality

Tax Code: 3 GST 10%
 Purchase Unit: each
 Record Stock Level: ☒ Yes

Use Code on Export: ☐ No
 In Stock Unit: each
 Allow Discounting: ☒ Yes

Type: Exclusive
 Bin Locn.: ROW 1-12
 Permit req'd: ☐ No

Selling Prices
 Price 1: 100.00
 Price 2: 95.00
 Price 3:
 Price 4:
 Price 5:
 Price 6:
 Purchase Conversion: 200.00000

Discount Rates
 Discount 1: 0.00
 Discount 2: 0.00
 Discount 3: 0.00

Reorder Level
 Reorder Level: 1000
 Reorder Qty: 2000
 Unit Cost: 0.00
 Unit OnCost: 0.00

Purchase conversions

With Attaché Products & Services you can purchase in one quantity but hold stock in another. For example, you can purchase in dozens but sell in units.

Automated re-ordering

The automated re-ordering feature is both a great time-saver and insurance against running out of essential products. Simply define your minimum and maximum re-order quantities for a given product and your system will automatically create requisitions. Once approved, purchase orders can then be raised without further manual input. (Requires the Purchasing option.)

Bin locations

The ability to allocate the bin location of products enables more accurate stocktakes and faster picking of goods for orders. For example, picking slips created in Order Entry/Invoicing can be printed in bin location order based on customer, order, delivery date, and run number.

Multiple stocktakes

Monitor your stock more accurately and with less disruption by carrying out smaller stocktakes more often. Attaché Products & Services lets you run dozens of simultaneous stocktakes (for example, on a range of bin locations, by product group, etc.), using Palm™ devices, if you wish, to scan barcodes and enter quantities. You can even continue billing whilst stocktake results are entered.

Extensive reporting

A wide range of reports is available in Attaché Products & Services plus you can produce customised reports via the Attaché ODBC option. Reports can be printed, displayed on screen, or output as a file.

Additional features

- Attaché's menu access feature lets you prevent operators from seeing confidential information, such as purchase prices
- various product labels can be produced
- consignment stock
- three alternative supplier codes and virtually unlimited barcodes for each product
- choose between average, fixed or last product costing
- Add Order Entry Invoicing for simple kitting or PowerLink Manufacturing for sub-assemblies and more.

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“We print consolidated picking slips for each delivery run, and use the bin location to show where in the freezer, chiller or pallet rack each product is stored so our staff only need to go past once to pick all the goods. I love our system.”

Mt Gambier Frozen Foods

”

Multi-location Stock option

The Multi-location Stock option provides the ability to view and control stock at an unlimited number of locations — multiple warehouses, branches, departments and sales representative vehicles, as well as consignment stock. There is no need to maintain separate companies for different stock locations.

Records for each location are maintained as transactions are entered for purchases and sales. Transfers can be made between locations, and product details can be copied from one location to another while individual product costs can be held for each location.

The screenshot shows the 'Product Enquiry' window. It includes fields for Location (SYD), Product Code (CD), Tax Code (3 GST 10%), Use Code on Export (No), and Type (Exclusive). The Description is 'CD Player with Remote and Programming'. Below these are checkboxes for 'Record Stock Level' (Yes), 'Allow Discounting' (Yes), and 'Permit req'd' (No). The main table displays stock levels for two locations: MEL and SYD.

Loc	OpeningQty	QtyInStock	QtyOrdered	Qty B'ord	QtyResrved/ QtyPurch	QtyCnsgnd/ QtyReq	Qty Avail/ Total Avail
	5	6	3	0	3	0	3
					15	0	18
MEL	0	75	0	0	0	0	75
					0	0	75
SYD	0	150	0	0	0	0	150
					0	0	150

Total pricing flexibility

Attaché Products & Services provides various pricing options with six standard selling prices and three discount levels. However, for virtually unlimited pricing flexibility the Customer Special Pricing option enables you to create special prices and discounts for customers and products to automate:

- special contracted or negotiated prices
- date-based specials (for example, for catalogues)
- quantity breaks
- special offers on specific product groups, and much more

Notes option

Use the handy Notes option to record comments about each product or service. For example, include additional details on alternative products, competitive advantages, supplier comments, and product specifications. Notes are especially useful for handling phone enquiries or if you have casual staff who aren't familiar with all your products and services.

Attaché Customers

Attaché Suppliers

Attaché Products & Services

Attaché General Ledger

Attaché Payroll

Attaché Alex

Attaché ODBC

Attaché Archive



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